


DELEGATED DECISION NOTIFICATION

This form is used both to give notice of an officer's intention to make a Key decision and to record any delegated decision which has been taken. The decision set out on this form therefore reflects the decision that it is intended will be made, or that has been made. Although set out in the past tense a decision for which notice is being given may be subject to amendment or withdrawal.

LEAD DIRECTOR ⁱ :	Alan Gay (Deputy Chief Executive)																	
SUBJECT ⁱⁱ :	Approve the revised contract procedure rules (CPRs)																	
DECISION DETAILS ⁱⁱⁱ :	<p>The council's contract procedure rules (CPRs) were last updated in June 2014. Since that date the Public Contract Regulations 2015 (the Regulations) have come in to force. The CPRs have been updated in line with the Regulations.</p> <p>The Chief Officer Public Private Partnerships and Procurement approves the revised CPRs and approves that they will come into effect on 01 April 2015.</p>																	
TYPE OF DECISION:	<input type="checkbox"/> Council function (not subject to call-in) <input type="checkbox"/> Executive decision (Key) Is the decision eligible for call-in? ^{iv} <input type="checkbox"/> Yes <input type="checkbox"/> No Is the decision exempt from call-in? ^v <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Executive decision (Significant Operational ^{vi} – not subject to call-in)																	
NOTICE ^{vii} / CALL-IN (KEY DECISIONS ONLY):	Date the decision was published in the List of Forthcoming Key Decisions: N/A If not on the List of Forthcoming Key Decisions for at least 28 clear days, the reason why it would be impracticable to delay the decision:- If exempt from call-in, the reason why call-in would prejudice the interests of the Council or the public:-																	
AFFECTED WARDS:	N/A																	
DETAILS OF CONSULTATION UNDERTAKEN:	<table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">Executive Member</td> <td style="width: 33%;">Date consulted:</td> <td style="width: 34%;">Interest disclosed?^{viii}</td> </tr> <tr> <td>n/a</td> <td></td> <td><input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No</td> </tr> <tr> <td>Ward Councillor</td> <td>Date consulted:</td> <td>Interest disclosed?</td> </tr> <tr> <td></td> <td></td> <td><input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No</td> </tr> <tr> <td>N/A</td> <td></td> <td></td> </tr> </table>			Executive Member	Date consulted:	Interest disclosed? ^{viii}	n/a		<input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No	Ward Councillor	Date consulted:	Interest disclosed?			<input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No	N/A		
Executive Member	Date consulted:	Interest disclosed? ^{viii}																
n/a		<input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No																
Ward Councillor	Date consulted:	Interest disclosed?																
		<input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No																
N/A																		

	Others ^{ix} (please specify): Procurement officers Client departments Corporate governance Internal audit	Date consulted: January 2014 - various	Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation:) <input checked="" type="checkbox"/> No
CAPITAL INJECTION APPROVAL REQUIRED:	Injection approval required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, you must complete the Approval box below)		
CAPITAL INJECTION APPROVAL	N/A (Name:) (Title:)	Capital Scheme Number: XXXXX / XXX / XXX Date:	
IMPLEMENTATION (KEY DECISIONS ONLY)	Officer accountable for implementation Timescales for implementation ^x		
CONTACT PERSON:	John Wilkinson Project Solicitor	Telephone number ^{xi} : 07891 276401	
DECISION MAKER / AUTHORISED SIGNATORY ^{xii} :	David Outram Chief Officer, Public Private Partnership and Procurement Unit 	Date: 25/3/15	

ⁱ The Leader of the Council may also make executive decisions and should be specified as the Lead Director where appropriate.

ⁱⁱ A brief title should be inserted here. If the decision is Key and has appeared on the List of Forthcoming Key Decisions, the title of the decision should be the same as that used in the List.

ⁱⁱⁱ Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information.

^{iv} See the Executive and Decision Making Procedure Rules for eligibility. The decision will not be eligible for call-in if it has already been subject to call-in i.e. considered by the relevant Scrutiny Board. This includes a decision which has been modified by the decision maker following a recommendation by a Scrutiny Board after call-in of the earlier decision.